Knights of Columbus

**Council 907**

**Rental Date _____**

# FACILITY RENTAL AGREEMENT

This Agreement entered into by and between Columbus Club Association, a Missouri not for profit association, commonly known as Hannibal Knights of Columbus, hereafter referred to as: "Owner" and _____, hereafter referred to as "Renter".

Address: _____

Owner does hereby rent to Renter those portions of the Hannibal Knights of Columbus premises set forth below for the rental fee as stated:

| | | |
|---|---|---|
| Pavilion | $_____ | |
| Main Room | $_____ | |
| Early Setup | $_____ | |
| Deposit | $_____ | (Refundable) **Due with return of signed contract**. |
| **TOTAL** | $_____ | Make check payable to "**Knights of Columbus 907"** |

Upon the following terms and conditions:

1. Renter shall pay the sum of One Hundred Fifty Dollars and 00/100 ($150.00) as a deposit to owner at the time of execution of the Agreement. Renter shall be entitled to a refund of the deposit in the event: Renter cancels his/hers/its reservation at least thirty (30) days prior to the schedule rental date. In the event of cancellation within thirty (30) days prior to the scheduled rental date, the deposit shall be retained by Owner as liquidated damages and not refunded. Full payment by cash or check must be paid at least two (2) weeks prior to the scheduled rental date, which shall be non-refundable. Said payment shall be in addition to the One Hundred Fifty Dollars and 00/100 ($150.00) deposit described above.

2. **Renter specifically acknowledges and agrees that no alcoholic beverages be brought into or on the Hannibal Knights of Columbus premises and that Renter shall be solely responsible for compliance with all federal, state and local laws by attendees at Renter's scheduled event. Renter agrees to indemnify and hold harmless Owner for all breach of any such laws.**

   Renter's Initials: _____

3. Renter shall indemnify, release and hold harmless Owner from all claims or causes of actions brought about by Renter's use of the premises to include that arising from conduct of attendees.

4. Renter shall be solely responsible for set up of the hall for Renter's use. **No staples, nails or taping to facility walls is allowed.**

   Renter's Initials: _____

5. Access to the premises for purpose of setup shall be granted to Renter at 7:00 AM on the date of the rental. If access is desired on the day prior to the rental, the same may be granted at the discretion of Owner for which an additional fee will be charged.

6. The rental fee includes the use of the areas rented as well as the use of all available tables and chairs, use of the restroom, use of the kitchen and use of utilities.

7. The afore described rental fee does not include any type of decorating supplies, setup services, chapter room or use of the swimming pool or volleyball areas.

8. Should Renter elect to clean the premises after the scheduled event, the premises must be returned to the condition existing prior to setup by 6:00 AM the morning after the rental date. In the event Renter fails to restore the premises to prior condition or does not clean up, the One Hundred Fifty Dollars and 00/100 ($150.00) deposit herein before described shall be forfeited and retained by the owner as liquidated damages. In addition, Renter shall be responsible and pay for any damages to the premises occasioned by the use of the premises by the Renter and attendees. All decorations must be removed by Renter by 6:00 AM on the date following the rental date. In the event Renter adequately and timely cleans the premises to the satisfaction of Owner, Renter shall receive refund of the security deposit.

9. **Should Renter wish to engage services of the Owner's bar, the same must be prearranged and booked at least two (2) weeks in advance prior to the event at a cost to be negotiated with the bar manager to the exclusion of any other Owner representative. Bartenders provided by owner will be compensated by renter at the rate of Fifteen Dollars and 00/100 ($15.00) per hour, commencing one (1) half hour prior to the scheduled events. No alcoholic beverages may be brought on the premises other than furnished by the owner. All bartender fees must be paid prior to the start of the event as well as the negotiated charge for any special liquor/beer. Contact Ryan Fisher at (573) 822-5730 to make arrangements for use of the bar.**

   Renter's Initials: _____

10. A key card/code to allow access will be given to Renter for purposes of setup and use of the premises. The key card/code shall be returned to Owner/deactivated immediately after the event has been concluded and clean up completed if to be performed by Renter.

In witness whereof, the parties have hereunto set their hands this _____ day of _____, 2026.

_____

**OWNER**

By _____

**RENTER**

Return signed contract with deposit to:

Bill Fisher
4403 McMasters Ave
Hannibal, MO 63401